

Appendix A – Grant Application Checklist

FAILURE TO PROVIDE THE FOLLOWING ITEMS WILL RESULT IN REJECTION OF THE APPLICATION

- **Appendix A** – Grant Application Checklist
- **Appendix B** – Great Streets Boundaries Map (not required to submit with application)
- **Appendix C** – Tax Certification Affidavit
- **Appendix D** – Clean Hands Self Certification
- **Appendix E** – W-9 Form
- **Appendix F** – Certification Statement
- Grant Proposal
- Existing Businesses: Tax Returns for Current Year and Previous Two Years
- New Businesses: Personal Tax Returns for Principal(s)/Owner(s) for Current Year and Previous Year
- Bank Statements for current year
- Proof of Site Control (Deed or Executed Lease with at least two years remaining on the lease)
- Cost Estimates (*from vendors/contractors*)
- Liability Insurance
- Color Photograph of property or proposed business site (*please include area of improvement*)