Work Requiring HPO Full Staff Review

HPO response or approval typically within five business days

- Front alterations, and side alterations when prominent from a street
 - Window replacement, consistent with HPRB standards

Door replacement

- Porch reconstruction, replacement of elements (not including enclosure)
- Work in front yards, and side yards when prominent from a street

New steps, walks, and paved areas

Trellises and landscape structures

- Major regrading and alteration of topography; retaining walls over 12 inches high
- New areaways or basement stairs, consistent with HPRB design standards
- Masonry repointing and replacement requiring HPO site visit or review of test patch
- Roof decks, penthouses, solar panels and other roof alterations requiring HPO site visit and/or mock-up and determined not visible from street views
- Minor additions (less than 500 square feet in size) at rear or side of property if not prominently visible from the street
- Rear decks and balconies extending above the first floor
- New one-story garages along an alley or not prominently visible from a street
- Signs, awnings, canopies and marquees, consistent with HPRB standards
- Projects involving substantial scopes of rehabilitation work, specification or narratives requiring review
- Work approved in concept by HPRB with final approval delegated to HPO staff

Major Work Requiring HPRB Review (Agenda or Consent Calendar) Review by HPRB typically within 30-60 days of filing

- Demolition of landmarks or contributing buildings in historic districts, substantial or in their entirety, as defined in DCMR 10-C, Section 305
- New buildings
- Front and side additions, including new porches (other than reconstruction of missing original porches) and porch enclosures
- Front alterations, such as new dormers, entrances, and entrance features
- Substantial rear additions
- Roof additions or decks visible from a street
- New two-story garages and garages prominently visible from a street
- New curb cuts, driveways and parking pads in front or side yards
- Significant alteration of important architectural features

Window or door openings on front facades

Removal of special windows, distinctive materials, and decorative architectural features

- Subdivisions involving landmarks, significant changes in lot boundaries, or substantial combination/division of lots
- Work that exceeds HPO delegated authority or determined by HPO to be inconsistent with HPRB standards and practices