WebEx Meeting Instructions
Historic Preservation Review Board Virtual Public Meeting
June 25, 2020 and July 9, 2020
9:30 a.m.

To watch or listen to the meeting via WebEx:

1. Click on the URL link provided below:
>   June 25 link: https://dcnet.webex.com/dcnet/onstage/g.php?MTID=e3106cd599d9492fc4af0dca712bb32c8
>   June 25 event number: 160 557 5405
>   June 25 event password: W8t2un7RhmG
>   June 25 call-in number: 1-650-479-3208
>
>   July 9 event link:
>   https://dcnet.webex.com/dcnet/onstage/g.php?MTID=e5a893df1d1e31e3a65a9bee687a78c24
>   July 9 event number: 160 294 1468
>   July 9 event password: hHN5g8K5Znn
>   July 9 call-in number: 1-650-479-3208

2. When the web page loads, click on "Join Event Now"

3. If the meeting has started, enter your First name, Last name and Email address. The Event Password field should be auto-filled; it if is not, enter the password (above). Click "Join Now".

*Note: if the meeting has not started yet, you will not be able to join the meeting and the contact fields will be greyed out. You should be able to join the meeting 20 minutes before it starts.

4. On the next screen, if you do not have the WebEx application installed on your device, select "Run a temporary application" on your browser page.

5. When the temporary application has downloaded, click the downloaded file at the bottom of the browser if it does not automatically open.

6. The WebEx application will open and a preview screen will appear. Click "Join Event."

7. As an attendee, you will have "listen-only" capabilities during the WebEx meeting.

Note: You must use Chrome, Internet Explorer, or Mozilla browsers

To listen to the meeting by calling in via telephone:

1. Call the dial-in phone number provided below for the scheduled meeting:
>   **June 25 call-in number**: 1-650-479-3208
>   **July 9 call-in number**: 1-650-479-3208

2. When prompted, enter the Access Code below and press #.
>   June 25 access code: 160 557 5405
>   July 9 access code: 160 294 1468

3. When asked for Attendee ID number, press **#** again to access the meeting.

4. As an attendee, you will have "listen-only" capabilities during the WebEx meeting.